

**SQG Board Meeting Minutes**  
**January 21, 2020**  
**Antioch Library**

The meeting was called to order by President Jean Turvey at 6:31 pm. Those attending: Jean Turvey, Janet Wikle, Vivian Anderson, Dana Switzer, Janette Sheldon, Cheryl Tomson, Ann Doherty, Deb McCurnin, Kim Cawthon, Mary Funk, Judy Danz, Becky Garten, Janette Luehring, Donna Holloway, Pam Avara, Renee Arnett, and Donna Di Natale.

All in attendance introduced themselves and their position in the guild.

**BOARD MEETING MINUTES APPROVAL**

- There was discussion regarding how to distribute board minutes to board members for approval. The agreed procedure will be as follows:
  - Secretary will send minutes to President for edits and approval.
  - After President has reviewed the minutes and any edits made, the minutes will be sent to the board members in an email blast for their review.
  - After approval by President and board members, the minutes will be posted on the website for all members to access.
  - Any edits/revisions should be submitted to the secretary within one week of receiving the minutes.

**TREASURER'S REPORT**

- Treasurer Vivian reported the account balance, income, and expenses. The account details will be regularly available to members in the newsletter.

**POST OFFICE BOX**

- Assistant treasurer Dana Switzer will be checking the mailbox every couple of weeks.

**NEWSLETTER**

- The newsletter editor secured a sale price for printing paper newsletters; therefore, members requesting paper copy newsletters will cost them \$13 per year instead of the previously estimated \$15.
- Motion made by Mary Funk and seconded by Cheryl Tomson that the amount be changed to \$13 for 2020. Motion passed.

**KCRQF**

- No KCRQF newsletter in January. Judy will be notified when an article from Starlight is needed.
- They are in the process of securing speakers and teachers for the 2021 event. They are trying to use about 75% local speakers and 25% national speakers. This will help with costs. Any suggestions should be passed along to Janette Sheldon. They are hoping to avoid repeating the local speakers who have been used before and been to all the guilds, so any suggestions would be welcome.

## **QUILT SHOW**

- The 2020 Starlight quilt show will be September 25 & 26 at the Lenexa Community Center. Set up will be September 24.
- Admission will be \$5.
- Most committee chairs are in place. Still need a chair for vendors. The new venue will hold more vendors.
- Suggestion was made to have a booth regarding Starlight's 40<sup>th</sup> Anniversary and history of the guild.
- Next Quilt Show Committee meeting will be on Feb. 11 at 6pm in the Central Resource Library.
- Discussion about deadline for entries. The objective will be to receive enough quilts on time and to avoid the need for an urgent last-minute call for quilts, which makes receiving and hanging the quilts more difficult.
- Carol Cleary will be responsible for hanging the quilts this year.
- The venue has a kitchen and there was discussion regarding selling coffee at the show. The show committee will continue to discuss.

## **WORKSHOPS**

- Lois is looking for venues to hold future workshops. Several Johnson County libraries were mentioned as good options; however, attendees could not be charged for attending. Prairie Point quilt shop may be an option if their classroom is not being used.
- Kim Cawthon has the irons, extension cords, power strips, etc. and would like to pass those along. Jean will discuss with Lois (not in attendance this evening).

## **PROGRAMS**

- Three or four quilt display racks are at the church on top of the library cabinets available for use by speakers if they so request.
- Donna D. volunteered to organize a committee to plan a program celebrating our Ruby Anniversary for the May meeting.
- The cost of bringing in a national speaker was discussed and it was decided that we should plan to do this every other year unless we can find a partner (another guild, quilt shop, etc.) to share expenses.
- Work will begin immediately to see if a national speaker can be secured for 2021.

## **INSURANCE**

- At the request of the 2019 guild president, the liability was reviewed for coverage. Dana has reviewed the policy and presented this information.
  - \$10,000 coverage on contents. (Quilts hanging in a quilt show.)
  - No coverage for quilts in transit.
  - In her opinion, the guild has sufficient liability coverage for quilts in the guild's possession temporarily. However, members placing quilts in the guild show need to be aware of their risk and the extent of the guild's responsibility for loss. Dana will review the quilt show form

members use to submit quilts for the show and may make recommendations regarding release of liability/waiver language on the form.

#### **BY-LAWS**

- A proposed change in the SQG By-Laws combining the roles of two committees was discussed (Community Services committee and Group Projects). It was also noted that the chairperson role for both committees is currently vacant.
- A motion was made and seconded to accept the proposed change, but, after further discussion, the motion was tabled until the April meeting due to a lack of time to adequately discuss and resolve this issues.

The board meeting was adjourned at 8:00 pm. The group requested a library with more parking for future meetings, as well as an earlier start time to allow for more time to discuss important and guild activities.

**The next board meeting will be April 21, 2020. Jean has tentatively reserved the Central Logan Conference room (holds 24 people) at the Central Resource library. The start time – for the April meeting only, to see how it goes, will be 6pm. Board members will receive confirmation of this plan when confirmed by the library.**