



# Starlight Quilters Guild By-Laws

**The name of the organization shall be the Starlight Quilters Guild.**

The Starlight Quilters Guild is a not-for-profit corporation established under the laws of the State of Kansas.

**The purpose of the organization shall be to:**

- Promote the art of quilt making;
- Educate members and the public through programs and workshops;
- Encourage public appreciation of quilting;
- Serve the community through charitable activities involving quilting.

## **Board of Directors**

The Board of Directors will be made up of the elected officers.

The elected officers include:

- The President
- The Vice President
- The Secretary
- The Treasurer
- Immediate Past President

Quarterly Board meetings will be held the third Tuesday in January, April, July and October, or as requested by the President.

The members of the Board of Directors will vote and make final decisions for the Guild.

## **Elections**

The Vice-President will review and recruit new officers annually. The slate of candidates for the Board of Directors shall be published in the newsletter prior to the November meeting.

The Board will be elected and installed at the November meeting by a majority of the members present.

The new Board of Directors will take office in January for a term lasting 12 months.

## **Membership**

Membership is open to anyone.

The membership year shall be from April 1 through March 31.

The annual membership dues rate shall be determined by the Board of Directors each year during the budget development process. Members joining after October 1 shall pay one-half of the annual membership dues for the remaining membership year.

A Junior Membership is available to members up to 18 years of age.



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## **Meetings**

The Guild will meet the 4th Tuesday in January – October. The meeting date in November will be determined each year based on the Thanksgiving holiday. There is no Guild meeting in December.

In November, the Board of Directors are elected and installed. Each member is entitled to one vote.

Issues presented by the Board to the Guild will be decided by the majority of members present at monthly Guild meetings.

## **Amendments**

Amendments to the By-laws, proposed by the Board, will be published **electronically and/or** in the newsletter prior to a regular Guild meeting. The amendments shall be voted on by a majority of members present at the next scheduled Guild meeting.

## **Guild Committees**

Committee Chairs will lead groups of members to carry out Guild business through Guild Committees.

Committee Chairs may present issues or requests to the Board of Directors. The Board will make final decisions.

## **Policies and Procedures**

Policies and Procedures will be established by the Board of Directors. The Board of Directors will review the policies every two years on the even years. Policies may be updated and approved as needed.

## **Disbandment**

If and when membership of the Guild declines to less than 10 members, the Guild may vote to disband. The Board of Directors will decide how to disperse any remaining funds. Notice will need to be given to the State of Kansas.