

**SQG Board Meeting Minutes**  
**January 16, 2019**  
**Oak Park Library**

The meeting was called to order by Vice-President Jean Turvey at 6:40 pm. Those attending: Jean Turvey, Margaret Welch, Janet Wikle, Donna di Natale, Shirley Lewis, Cheryl Tomson, Connie Passaro, Deb McCurnin, Renee Arnett, Kim Cawthon, Victoria Foley, Opal Yarnell, Janette Luehring, Pamela Avara, and Cyndy O'Rourke.

Committee reports were given:

**Treasurer**

- Chris needs a copy of the contract with the church, so she can pay the 1<sup>st</sup> quarter rent.
  - Margaret will contact the church to see about getting it.
- The Post Office Box rent has been paid.
- The deposit check for the Shrine building for the 2019 quilt show is still outstanding.
- The treasurer books will be audited by Kim Cawthon, Janet Wikle, and Margaret Welch.
- Is there a credit card for the Guild? What credit card was used to pay for the website?
  - Pam Avara will check with Cassie.

**Programs/Workshops**

- Janette Luehring and Mary Honas have secured programs for 2019. One contract has not been returned. Janet Wikle agreed to work with Janette on programs for 2020
- Janette showed an example of the bookmarks that are being prepared showing 2019 programs.
- May 2019 - Edyta Sitar will be the speaker and workshop leader in May. The meeting will be held on Monday, May 20<sup>th</sup> instead of Tuesday, May 28<sup>th</sup>. The meeting will be held at the Johnson County Arts & Heritage Center. The Blue Valley Guild is participating in sponsoring Edyta. There will be space for 300 guests on 5/20 with 100 designated for Starlight members and 100 designated for Blue Valley members. The other 100 spaces will be open to the community. If more than 100 guild members from each guild register, then the community numbers will be reduced accordingly. The presentation will be free to guild members who register before 5/1. All community guests and any guild members who register after 5/1 will be charged \$15. The workshop will be held on Tuesday, 5/21 at Grace Covenant Church. Edyta has set the maximum attending at 36 which will be divided between the two guilds. The cost of the workshop has not been determined, but the kit which must be purchased from Edyta will be \$40. The topic is seasonal fusible (applique). All individuals attending the Monday program and/or the Tuesday workshop are encouraged to bring at least 1 non-perishable food item for donation to the food pantry at Grace Covenant Church and Harvesters. The church is providing the space for the workshop at no charge. Expenses shared by the guilds will include Edyta's fee of \$1,000 plus 2 extra nights of lodging and 2 extra days of a rental car.
- August 2019 - Mary Fons has not returned the signed contract. No venue has been reserved. There will not be a workshop. Her fee is \$2500 for a day. The plan is to have her visit another guild in the morning, have an "open house" for the community in the afternoon, and then have her speak at the Starlight Guild meeting.

## **Festival**

- Kim announced that the rules for guild quilts and how they will be hung will be posted on the website soon. There will be several categories and each of those will be divided into Small/Medium and Large quilts. Winners will receive two ribbons – one for the piecer and one for the quilter. Small quilts are needed for the preview night and charity auction. No side can measure more than 24". Several board members offered to make small quilts. Completion by February 26<sup>th</sup> would be appreciated. The space to hang guild quilts will be similar to last festival.
- Training for guild members handling quilt registration will be February 2<sup>nd</sup>.
- Quilts to be displayed in the festival should be taken to the Overland Park Lutheran Church on Tuesday, May 28<sup>th</sup> between 6:30 and 7:30 pm.
- Kim will be taking orders for KCRQF show pins, bags and t-shirts beginning in February.

## **Square Credit Card Reader**

- Discussion of using a Square for guild business is postponed until the April meeting.
  - Donna di Natale will research this subject and make a recommendation.

## **Liability Insurance coverage**

- Coverage was reviewed, and the liability insurance was increased, but this did not increase the premium.

## **Guild Facebook page**

- It appears there are multiple administrators. Should it be an open/closed group?
  - Donna di Natale will review and present to the board for recommendations.

## **Library**

- Missing and lost books are an ongoing problem. Proposal: If a member wants to renew a book, they have to go to the library and speak with one of the librarians who will update the card. Librarians will attempt to contact members via email or phone via overdue books. Items that have not been renewed and have been checked out for more than 3 months will be considered lost. Guild members will be responsible for paying for replacement of the lost item.
  - An additional person to assist in the library is needed.

## **Guild Denim Shirts with Starlight Logo**

- Distribution of shirts to guild members will begin at the January meeting. Members must pick up their own shirt and only their own shirt.

## **Guild Challenge**

- Donna di Natale announced the theme this year as "Round and Found".
  - Details will be presented to the guild by Donna. The Challenge will end at the September meeting.

## **Work/sew days**

- Multiple sew days upcoming.
  - Sew days for Warm Embrace are 1/28 at Prairie Point and 2/15 at 1<sup>st</sup> City Quilts in Leavenworth.
  - Cheryl will plan to have the Accu Quilt available for use.
  - A day to work on fidget quilts will be announced.

**Starlight Quilt Show**

- The 2019 theme is “Color My World”.
- A logo is being created and most of the chair positions are filled.

**Small Groups**

- A question was raised and there was general discussion regarding how small groups are formed, organized, communicated. It was agreed that, although small group interest is queried on the guild membership form, organization of small groups is organic and rarely guild-directed or formally announced. Small groups have been formed by a variety of means (friendships, interests, project-focused, etc.) and so guild members can explore these through the same means. No action requested or taken by the board at this time.

The board meeting was adjourned at 7:58 pm. The next board meeting will be April 16, 2019. The library location is TBD. Janette Sheldon will schedule a library location.